Introduction

OSU-Tulsa students pay tuition and a Library fee, which helps support their access to computers, information databases, the Internet, and other electronic resources.

Computer Access

Library Computers are intended primarily for use by OSU-Tulsa students, faculty and staff. Priority is given to our students for Library related research needs, especially those wanting access to book/journal information. Scanners are available—ask for details. Guest users may be asked to relinquish a computer to a member of the campus community. The computer labs upstairs (Main Hall 2203) provide computers, scanners, and color printers for recreational use and other needs, such as SPSS, e-mail and other specific applications for our students.

Guest Users: Members of other academic communities may use Library computers if they show a current validated Identification Card that verifies their association to a school, college, or university or current OK Share card. Tulsa Community College students, enrolled on the OSU-Tulsa campus, have guest access to computers. These TCC students have free printing for school related printing. See a Reference Librarian. Library computer use is not a substitute for school classrooms. The Library computers are for supplemental research. The Library is not a classroom and should not be used as such. Guest computer usage is limited to individuals not groups. Tulsa metro area residents may purchase a community borrower card ($25/year) that allows Library computer use. Guest users will pay $.05 per printed page. Prepayment is required. Cash only.

Members of the OSU Alumni Association, recent graduates and former students within 1 year of enrollment may use the computer with proof of past enrollment.

OSU alumni need a current OSU Alumni Association card or have a community borrower’s card ($25/yr for computer use and book check out with a limit of 5 books at one time). A onetime courtesy use will be giver per calendar year to alumni if they do not have the alumni association card.

We have two computers designated for persons with a disability. These computers may be used by others until they are needed by a disabled person.

No one under the age of 18 is allowed to use computers without parental supervision.

We require that minor children be accompanied by an adult, since there is no Internet filtering software on Library computers. We adhere to Oklahoma and Federal Statues that require protection for minors regarding access to the Internet:

“Libraries [are not required] to act as the conscience of its patrons…[but must] take reasonable and prudent steps to limit improper access and display of material harmful to minors.” (Attorney General of Oklahoma Opinion No. 97-46 interpreting 21 OK.)
Computer Use Policy

- OSU-Tulsa computers provide access to the Internet, a valuable source of information. However, not all sources are current, accurate, complete or consistent with community standards. The Library is not responsible if the user finds information and/or images that are offensive or inaccurate.
- Use is restricted to research, assignments, or other academic needs over recreational use such as eBay, computer games, chat groups, Facebook, entertainment files, and downloads, etc.
- MS Office is available in the Library, with limited assistance by a librarian.
- Users have a 30 minute limit when others are waiting. Students may only use one computer at a time.
- Users may not destroy or alter equipment or install software.
- If a computer is vacated, we reserve the right to log the user off, and secure belongings in a locked area. Belongings may be retrieved by describing the belongings or by showing a picture ID.
- Users may not put the computers to any illegal or unethical use. The Library abides by all local, state, and federal laws including the Oklahoma Law on Obscenity and Child Pornography (21 Ok. Statutes, Chapter 39, §§1024.1 –1024.5).
- Users must obey all copyright and license agreements.
- While drinks are allowed in the Library, we do not allow use at all computer stations. ALL drinks must have a lid.

Printing
- Students will receive print credits based on the number of credit hours enrolled. Students enrolled in undergraduate sections will receive 50 print credits per credit hour and graduate sections will receive 100 print credits per credit hour. This method of allocation will provide a level of fairness for part-time vs. full-time enrollment. Additional copies are $.05 per printed page and are charged to your bursar’s account.
- Other Library guests (academic community, guest users, and community borrower card holders) pay $0.05 per printed page.
- Users are encouraged to download information to disk, CD R/W, memory stick or e-mail research articles to their own e-mail address.

The OSU-Tulsa Library has authority to terminate computer access to any person not in compliance with this posted policy.

Last Revision 8/17 (Prior Revisions 11/97, 12/08, 8/09, 6/10, 9/10, 3/11, 4/12, 6/14)