OSU is dedicated to encouraging conservation and protecting the environment for future generations. With OSU’s Energy Conservation Program, we have made great strides in protecting our natural resources, creating a culture of conservation and saving the university millions of dollars system-wide.

**EVERYONE** can help make OSU’s efforts successful. Use these simple energy conservation strategies in the office, classroom and at home to make a difference.

- Turn off lights in empty rooms - bathrooms, break rooms, classrooms, study rooms, meeting rooms, offices, copy rooms, etc.
- Shut down computers and turn off monitors, speakers and printers in offices, classrooms and other areas when finished.
- Turn off all appliances when not in use, such as TVs, stereos, coffee pots, fans, radios, chargers, classroom projectors, etc.

**RecycleRecycleRecycle**

OSU’s faculty and staff in Tulsa can participate in paper recycling by following these steps:

- Place your personal recycling container in a convenient location – perhaps under your desk or next to your printer.
- Fill your container with acceptable paper items (see the list below).
- At your convenience, empty your personal container into the large collection bin closest to your department.
- The centralized containers will be regularly emptied by housekeeping staff and delivered to recycling centers.

To learn more, contact:
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**Acceptable Paper**

- All white paper
- Envelopes
- Shredded paper
- Computer paper
- Fax paper
- Manila folders
- Carbonless forms
- Index cards
- Junk mail
- Magazines